

GCIA Evaluation of Coaches and Sponsors

GCIA

All employees contracted to coach or sponsor an activity shall be evaluated at least once a year or on a schedule approved by the administration. Evaluation documents will be on file with the clerk of the board.

Coaches and sponsors shall be evaluated by the supervisor and/or head coach/sponsor to whom they are assigned. Evaluations shall be based on the employee's personal qualities, their commitment to duty, their work skills, and other appropriate issues related to the activity sponsor/coach job description. A copy of the completed evaluation shall be given to the employee after it is signed by the employee and the evaluator and will be placed in the employee's personnel file.

Approved: 7/16/2015

KASB recommendation – 6/09; 4/15